



Full Name

High School Student



Address



Phone Number



Email



Website



Job Networking Profile

CAREER OBJECTIVE



This is the elevator pitch on why you're the best fit for the position you're applying for. Make this bit about what you bring to your potential employer -- what you can provide them instead of what you want from them.

EDUCATION

Current Year or Grade Level

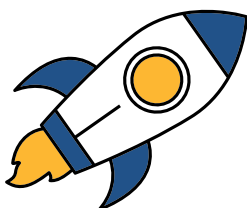
Name of School

Location

Expected Graduation Date/Inclusive Dates

GPA (if above 3.5 only)

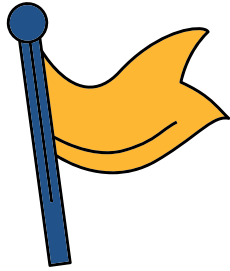
SKILLS



- This can include technical skills.
- This can also include soft skills.
- Soft skills are personal attributes that are valuable in the workplace.
- It's usually presented in bullet form.

**WORK EXPERIENCE,
VOLUNTEERING, &
EXTRA-CURRICULAR
ACTIVITIES**

- Title / Position or Activity Role
- Inclusive Dates
- Employer / Organization
- Job Description



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AWARDS



- List of awards received that may be of interest to your potential employer
- It can be academic achievement or skills-based.

**CERTIFICATION/
SEMINARS ATTENDED**

- Certificate/Seminar Description
- Inclusive Dates
- Skills Learned

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