



## SALARY ADJUSTMENT NOTICE

May 7, 2025

Jane Smith  
System Administrator  
Philippines, SAMPALOC, NCR, CITY OF MANILA, FIRST DISTRICT, Philippines 4103

Dear Mr./Ms. Smith,

Congratulations!

For a job well done, effective May 8, 2025 your Gross Monthly Salary will be adjusted from Two Thousand Five Hundred Dollar (USD 2500) to Zero Dollar (USD 0) the adjust will be reflected on your next payroll.

We appreciate your valuable contribution to the growth of this organization.

Yours Sincerely,

Maverick Rose  
May 7, 2025

Maverick Rose  
Sg - Rose

Received by:

Employment And Regulatory Affairs Team Del Rosario  
Director Of Employment And Regulatory Affairs

Date: