



SALARY ADJUSTMENT NOTICE

October 1, 2024

Jane Smith
Accounting Clerk
, , , Philippines

Dear Mr./Ms. Smith,

Congratulations!

For a job well done, effective October 1, 2024 your Gross Monthly Salary will be adjusted from Two Thousand Two Hundred Dollar (USD 2200) to Ten Dollar (USD 10) the adjust will be reflected on your next payroll.

We appreciate your valuable contribution to the growth of this organization.

Yours Sincerely,

Maverick Rose
October 1, 2024

Maverick Rose
Sg - Rose

Received by:

Employment And Regulatory Affairs Team Del Rosario
Director Of Employment And Regulatory Affairs

Date: