



## SALARY ADJUSTMENT NOTICE

September 19, 2024

Jane Smith  
Accounting Clerk  
, , , Philippines

Dear Mr./Ms. Smith,

Congratulations!

For a job well done, effective September 19, 2024 your Gross Monthly Salary will be adjusted from Two  
Thousand One Hundred Dollar (USD 2100) to One Hundred Dollar (USD 100) the adjust will be  
reflected on your next payroll.

We appreciate your valuable contribution to the growth of this organization.

Yours Sincerely,

A blue circular stamp containing the text "Maverick Rose" and "September 19, 2024".

Maverick Rose  
September 19, 2024  
Maverick Rose  
Sg - Rose

Received by:

Employment And Regulatory Affairs Team Del Rosario  
Director Of Employment And Regulatory Affairs

Date: