



SALARY ADJUSTMENT NOTICE

January 18, 2024

Jane Smith
QA Software Tester
, , , Philippines

Dear Mr./Ms. Smith,

Congratulations!

For a job well done, effective January 18, 2024 your Gross Monthly Salary will be adjusted from One Thousand Six Hundred Twenty-nine Dollar (USD 1629) to Thirty Dollar (USD 30) the adjust will be reflected on your next payroll.

We appreciate your valuable contribution to the growth of this organization.

Yours Sincerely,

A blue-bordered rectangular box containing the text "Mike Rose" and "January 18, 2024".

Mike Rose
January 18, 2024

Mike Rose
Test Sg - Rose

Received by:

Employment And Regulatory Affairs Team Del Rosario
Director Of Employment And Regulatory Affairs

Date: