



## SALARY ADJUSTMENT NOTICE

January 3, 2024

Jane Smith  
Accountant  
, , , Philippines

Dear Mr./Ms. Smith,

Congratulations!

For a job well done, effective January 3, 2024 your Gross Monthly Salary will be adjusted from One Thousand Four Hundred Thirty-two Dollar (USD 1432) to Zero Dollar (USD 0) the adjust will be reflected on your next payroll.

We appreciate your valuable contribution to the growth of this organization.

Yours Sincerely,

A blue-bordered box containing the text "Mike Rose" and "January 3, 2024".

Mike Rose  
January 3, 2024

Mike Rose  
St Test Staging - Rose 01

Received by:

Employment And Regulatory Affairs Team Del Rosario  
Director Of Employment And Regulatory Affairs

Date: