

JANE SMITH

IT PROFESSIONAL

CONTACT

123-456-7890

hello@reallygreatsite.com

reallygreatsite.com

EDUCATION

EDUCATIONAL QUALIFICATION

University

2017-2020

EDUCATIONAL QUALIFICATION

High School

2010 - 2016

SKILLS

Content Writing

Web Design

Illustration

Graphic Design

REFERENCES

Provided upon request.

SUMMARY

A passionate digital designer with over 10 years experience in online content, design and development. Known for my hardworking ethic and exceptional people skills.

WORK EXPERIENCE

WEB DESIGNER

Really Great Company

2020 - Present

- Website design and development
- Delivered 20 websites from concept to completion
- Developed visual style guide

WEB DEVELOPER

Really Great Company

2014 - 2016

- Database administration and IT management
- Website back ups and server migration
- Front end and back end development

CONTENT MANAGER

Really Great Company

2010 - 2016

- Content writing and editing
- Developed and maintained editorial content plan
- Created and trained staff on editorial style guide