



AUBREY NIELSON

PROJECT MANAGER

Hello, I'm Aubrey Nielson. Throughout my successful international career, I have created many award-winning community-based projects, for which my skills in project management, communication, social networking, and event planning have contributed to my success.

CONTACT

- +123-456-7890
- Hello@reallygreatsite.com
- www.reallygreatsite.com
- 123 Anywhere St., Any City, ST 12345

EDUCATION

Borcelle University

BA, Management (2009-2012)

Fauget University

MA, Communication (2013-2016)

SKILLS

Management of projects

Multiculturalism

Public relations

Solid community focus

Organizing events

Crowdfunding

Direction or leadership

Effective Communication

EXPERIENCE

Liceria & Co.

Digital Marketer
2015-2019

- Develop a web application for \$30,000
- Managed large accounts such as Fargesoftware and developed relationships with them
- Achieved complete and timely delivery of the project following the client's requirements, deadlines, and budget
- Developed project ideas and plans in conjunction with the web development team
- Utilizing social media tools and strategies to manage and build client profiles and online presence
- Developing new client relationships by following up on network sales leads and following up on those who expressed interest

Wardiere.Inc

Managing Director
2019-2021

- Establish budgets, manage affiliate deals, and reach sales objectives
- promotion campaigns to increase online presence and by developing media relations
- Identified new media opportunities and social networking opportunities and developed communication outreach strategies through market research and new media
- Obtain funding for a \$50k project by developing a business plan
- Establish excellent media relations, marketing, and networking skills
- Submitted and nominated for best community and charitable websites

SAMIRA HADID

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May 21, 2023

Jamie Chastain

Digital Marketing Director
Strategic Branding
123 Anywhere St., Any City, ST
12345

Dear Mr. Chastain

It is a three- or four-paragraph letter that explains your interest in the job to an employer. You usually attach it to your resume as a one-page letter. It should also emphasize your suitability for the position.

In mid-career, writing a cover letter is a bit different. Let's start with how you learned about the career opening and why you're interested in it. Please be specific.

Use clear and readable words in your letter. Be professional and approachable, but not overly formal.

Explain why you're the right candidate for the job. Use bullet points and numbers to highlight your accomplishments.

Rather than describing what you've done in previous jobs, explain what you can bring to the position.

Show your passion for the company and the job.

Please provide your contact information and how you prefer to be contacted. If possible, offer to meet at the reader's earliest convenience. Thank, them for their time and interest, and let them know you look forward to hearing from them soon.

Check your draft out loud for errors and wordy sentences before you send it. You can also ask a friend to look over the letter. Wishing you good luck in your job search.

Yours sincerely,



Aubrey Nielson