



Mexico City, September 21, 2022.

**Juan Bill**

**2935 saint agnes street centennial 2 nagpayong pinagbuhatan pasig city, NCR, SECOND DISTRICT 1602**

**PRESENT**

**PERSONAL & CONFIDENTIAL**

Through this letter, we invite you to be part of our work team and we present you the job offer based on the following considerations:

<b>Position</b>	<i>Demands Assistant</i>
<b>Gross Salary</b>	\$21,000.00 pesos gross monthly – payable in 2 fortnights
<b>Bonus</b>	30 days - 15 additional to the Federal Labor Law
<b>Vacation Bonus</b>	25% In accordance with the Federal Labor Law
<b>Vacations</b>	10 days after the first year.
<b>Food voucherspan&gt;</b>	10% of gross salary and no more than the tax-free amount allowed by Mexican law (30 daily minimum wages) - \$1,089.77 per month.
<b>Type of Contract</b>	Fixed contract, with a trial period of 30 days in accordance with the provisions of article 39-A of the Federal Labor Law
<b>Start Date</b>	October 22, 2022

We look forward to your acceptance in order to begin the process of hiring.



A handwritten signature in black ink, appearing to read "Mariecon Bautista".

**Mariecon Bautista**  
HR Director  
Satellite Teams S. de RL de CV



**Juan Bill**  
Signature of Acceptance