



## Equipment Issue Form

Name: John Syrell Gayares

Date of Issuance: June 23, 2022

Location: BLK 13 LOT 1 STA FE ST. VALLEY 3, SAN ANTONIO, PARANAQUE CITY

### I have received the following Equipment:

**Model: HP**

**Make: Victus**

**Serial Number: 5CD201C4X2**

- I understand that I am being issued a equipment as a tool to facilitate my work
- I understand that I am responsible for the equipment issued to me and that I will care for the equipment in such a manner to prevent loss or damage
- The equipment issued to me is strictly for work and not for any personal matters
- In the case of any damages or abuse of the equipment, or because of my failure to follow company technology acceptable use policies, including this agreement, I understand that I will be held accountable for it
- I understand that I will return the equipment to the company upon the end of my contract

**By signing this document, I am accepting and agreeing to the terms of use for this device**

A handwritten signature in black ink, appearing to read "J. Gayares", is written over the printed name.

John Syrell Gayares

Employee Signature over Printed Name

June 26, 2022

Date