



## Equipment Issue Form

Name: Herbert Cipriano

Date of Issuance: 03/03/2022

Location: #45 Manuel L. Quezon St. San Miguel, Taguig City

### I have received the following Equipment:

**Model: iPhone SE**

**Make: Apple**

**Serial Number: FFWD820LPLJR**

- I understand that I am being issued a equipment as a tool to facilitate my work
- I understand that I am responsible for the equipment issued to me and that I will care for the equipment in such a manner to prevent loss or damage
- The equipment issued to me is strictly for work and not for any personal matters
- In the case of any damages or abuse of the equipment, or because of my failure to follow company technology acceptable use policies, including this agreement, I understand that I will be held accountable for it
- I understand that I will return the equipment to the company upon the end of my contract

**By signing this document, I am accepting and agreeing to the terms of use for this device**

A handwritten signature in black ink, appearing to read "Herbert C. Cipriano", is written over a horizontal line.

Herbert C. Cipriano  
Employee Signature over Printed Name

03/03/2022

Date